

RECOMMENDATION FORM

NAME OF APPLICANT

Family Name _____ Middle Name _____

First Name _____ Nickname _____

School _____



INSTRUCTIONS TO THE APPLICANT

1. Fill out all the needed information above.
2. Give this form to **any** of the following :
 - a. Guidance Counselor
 - b. Any Teacher or College Professor
 - c. Principal or Head of the School
3. Provide a white legal size envelope.

INSTRUCTIONS TO THE PERSON RECOMMENDING

1. The student whose name appears above is applying for admission to Enderun Colleges.
2. Your recommendation is an important part of the evaluation of the applicant. Please fill out the form completely and sincerely.
3. Insert the completed form inside the envelope, seal and sign across the flap.
4. Return the sealed and signed envelope to the applicant.

GENERAL EVALUATION

1. How long and in what capacity have you known the applicant?

2. What are the strengths of the applicant?

3. What are the weaknesses of the applicant?

4. Has the applicant been disciplined, sanctioned and/or put on probation for any alleged misconduct? If yes, please give the details.

OVER-ALL RECOMMENDATION

- Strongly Recommended
 Recommended
 Recommended with reservations because _____
 NOT recommended because _____

Signature Over Printed Name

School

Position

Contact Number

Date